How to Print or Save a Copy of the Water Loss Audit (Current and Past Years) as an Authorized User

Log in with your existing username and password.

Once logged in, from the Application Program List page, click on Water Loss Audit.

This should bring you to the WLUC (Water Loss, Use and Conservation) Home Page. At the top, click on Water Loss Audit tab.

This should bring you to a list of the utility's water loss audits for which you are a registered user. Click on View.

Choose the year of the audit you wish to view by using the drop-down box titled Select Audit Year then click the button Next.
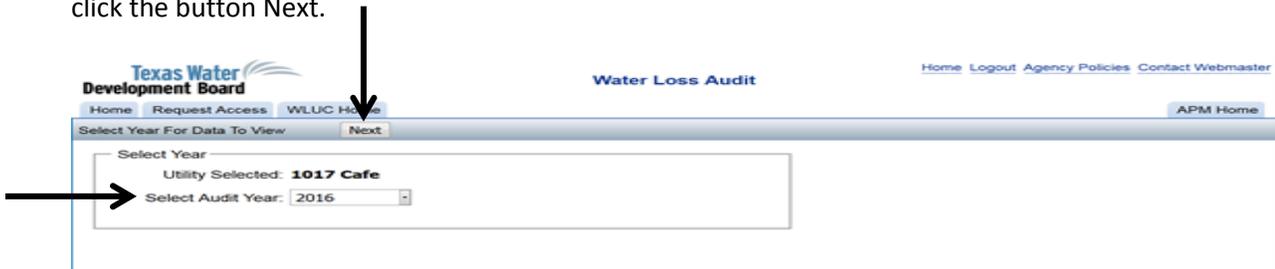
This should bring you to the Audit Report tab of the water loss audit for the year chosen. To print or save a copy of the audit, please click on the Export Icon (Diskette with down arrow) and select either Excel or PDF. You will be asked to open or save. Choose to open. You will be able to print and/or save a copy for your records from the file once opened.

Note: depending on your internet browser the option to open or save may be different. For instance, in Google Chrome the file will show up as a download button at the bottom of the browser screen and must be clicked to open.